

NHS England  
Quarry House, Quarry Hill  
Leeds  
LS2 7UE

July 2014

Dear Citizen,

**Invitation to take part in the NHS Citizen Assembly and NHS England's Annual  
General Meeting (AGM)**

**Thursday 18 September 2014**

**Queen Elizabeth Centre, London**

*'NHS England exists to serve the people. Our goal is high quality care for all, now  
and for future generations'*

The Board of NHS England is committed to involving patients and the public directly in the development of our plans; encouraging and supporting active participation in improving care and services; and promoting openness and transparency both in the way we work and in information we provide about the work we do.

NHS England's first AGM in September 2013 followed a day which contained lots of opportunities for patients, carers and members of the public to debate, deliberate and work together to explore ways to find solutions to issues important to health and well-being in England.

Over the last year, we have been involved in developing a new and radical approach to ensure that the public and patients have a direct and transparent route to influence the actions and behaviours of NHS England. This approach is called NHS Citizen.

In developing NHS Citizen, we have brought together people from across the health and care sectors and external experts on governance, transparency, open data and public engagement to start creating ways of extending participation beyond patient and expert groups and into the wider community.

The model for NHS Citizen is being designed in the open, and anyone who wants to take part can – everyone is welcome.

If you would like more information about NHS Citizen you can read more [here](#) or on the [website](#).

As well as the formalities of the AGM which will take place in the early evening, we want to test the Assembly concept, building on the learning from last year. The day will be spent exploring and discussing key issues that matter to you, this will be followed by the formal NHS England AGM.

Our objectives for the NHS Citizen Assembly meeting will be:

- To revisit the outcomes and commitments from the 2013 AGM;
- To identify issues that are critical for a significant proportion of the people engaging with NHS Citizen;
- To explore the identified issues under discussion, to bring a wider set of evidence and views into the debate;
- To create a space for participants, Board members and senior managers to work collaboratively on issues raised; and
- To secure firm commitment for action, or a timetable to action, from the Board.

As someone in your community, we believe that you are able to contribute significantly to the work of NHS England. We are writing to you to attend both the NHS Citizen Assembly and the AGM – you will have the option to choose to attend either or both dependent on your availability.

We will send out more detailed information about how we plan to organise and facilitate these sessions in due course. We would be grateful if you are able to confirm your attendance by registering [here](#) or to book on the phone please contact Mary Newsome on 0113 825 1338.

Yours sincerely,



Victor Adebawale  
Non-Executive Director, NHS England



Ciarán Devane  
Non-Executive Director, NHS England