

Lambeth & Southwark User Council Job Description

JOB TITLE: USER COUNCIL INPATIENT WORKER

WORKING HOURS: 8 hours per month, times to be negotiated.

EXPENSES: £80.00 per month.

REPORTING TO: Lambeth & Southwark User Council.

MAIN DUTIES:

- * Denotes designated ward or other setting
 - Worker 1 – You will be expected to visit both ES1 & ES3 ward, both are female wards at the Maudsley Hospital and attend Lambeth and Southwark Mind`s Womens Forum once a month.
 - Worker 2 - You will be expected to visit both ES2 and JD wards, two male wards at the Maudsley Hospital once a month.
1. To attend designated meetings at least once a month, in order to meet their groups of users.
 2. To attend the monthly User Council meeting as often as required.
 3. To determine the priorities of users at designated ward(s)and in other settings, through ward meetings, community meetings and informal networking.*
 4. To keep records of issues raised by users by completing the inpatient monitoring form once a month.
 5. To promote those issues raised by users to the User Council.
 6. To take issues raised at the User Council to users on the wards/ or other setting for their consultation.*
 7. To take recommendations and advice from the User Council back to the users on the wards or other setting.*
 8. To promote and give out news of campaigning issues and social events.
 9. To attend supervision, training and regular meetings with inpatient supervisor and other occasional meetings as required.
 10. To adhere to Lambeth & Southwark Mind policies and procedures.